



JUSTICE AT LAST

## **Client Advocate**

**Justice At Last** is the only nonprofit law firm in the San Francisco Bay Area exclusively serving the legal needs of survivors of human trafficking, regardless of their age, sex, gender identity, abilities and equity needs, nationality or type of trafficking. Founded in 2015, Justice At Last provides free legal representation and support services as a mobile practice and meet our clients where they already receive trusted services throughout the community. Justice At Last is paving the way for cutting-edge developments in victims' rights law and trauma-informed legal practices and looking for individuals eager to make impactful change.

**The Client Advocate** works in tandem with attorneys to provide holistic trauma-informed support to our clients receiving interdisciplinary representation, removing barriers in accessing justice for trafficked persons. The selected candidate will provide comprehensive case management, advocacy, community-based resource referrals, and crisis intervention. The Client Advocate is responsible for working with clients to formulate individual case plans that assess their needs and promote progress towards goals and self-sufficiency. This position requires thorough knowledge and understanding of human rights, strengths-based, and trauma-informed approaches to best serve trafficked persons. Client Advocates employ key social work values, including survivor empowerment, professional boundaries, are familiar with self-care and addressing vicarious trauma.

### **Responsibilities include:**

#### ***Case Management***

- Provide trauma-informed, survivor-driven, client-centered wrap-around support services for trafficked persons to enhance stability throughout their legal representation.
- Manage initial intake for new clients, from performing conflicts checks and screening potential clients for service eligibility to providing initial safety and service planning.
- Conduct comprehensive needs assessment and maintain a modest case load.
- Attend and accompany clients to court proceedings.
- Assist client to coordinate appointments related to their legal case and accompany and drive clients as needed to their court proceedings.
- Support clients in accessing mental health services, California Victim Compensation, and, securing public benefits – including the Trafficking and Crime Victims Assistance Program “TVAP.”
- Provide referrals to other experienced community services organizations for intensive long-term case management.
- Manage case files and provide detailed progress notes in a database on a daily basis which are protected under attorney-client privilege.

#### ***Client Advocacy and Community Outreach***

- Identify barriers to services and advocate for higher quality of services while developing and maintaining positive working relationships with key community stakeholders.
- Ensure protection of identity and confidentiality in line with survivor's safety, needs and preferences.
- Advocate for culturally and linguistically appropriate services for clients.
- Participate in outreach, including development and delivery of technical assistance and training to community-based organizations, government, and law enforcement officials, and others.



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### **Qualifications:**

- Bachelor's degree in Social Science, Human Sciences, Social Welfare, or relative fields or four (4) years of experience directly related to the duties and responsibilities specified.
- Master of Arts in an interdisciplinary field, i.e., Social Work, Public Policy, or Public Administration, is preferred.
- A minimum of one-year relevant experience serving the needs of a diverse population, preferably in a community-based organization serving under-resourced communities.
- Ability to maintain a positive, cooperative, and professional demeanor with clients and partner organizations.
- Ability to de-escalate stressful situations in a trauma-informed manner.
- Ability to work well in a team-oriented, multi-cultural work environment.
- Excellent oral and written communication skills, and high degree of organization related to the management of multiple clients, priorities, and projects.
- Bilingual and culturally sensitive skills particularly relevant to underserved communities preferred.
- Access to a vehicle, insurance, and a valid driver's license, and available to travel throughout the San Francisco Bay Area, Central Valley, and other nearby counties as needed.

### **Hours and Compensation**

This is a full-time 40 hours per week, at-will, nonexempt, hybrid position with expectations that the Client Advocate will work in our offices and or accompany clients to court when clients are testifying. Justice At Last prioritizes a competitive hourly range of \$26.44 to \$30.00 per hour (range of \$54,996 to \$62,400 annually), including a generous paid vacation, holiday, sick leave, quarterly staff wellness day, health care package and 403(b) employee retirement benefits. Professional development, including training and conference attendance opportunities. Mileage, parking, and toll costs reimbursed when working in the community.

**Justice At Last has a Vaccination & Booster Mandate Policy and proof of a COVID-19 vaccinations or a reasonable medical or religious accommodation must be provided prior to hire date.**

### **Perks:**

- Part of a team doing groundbreaking social justice work on behalf of trafficked persons.
- Professional development, including training and conference attendance and opportunity for growth in the anti-trafficking field.
- Access to ongoing mindfulness and meditation resources and an organizational culture focused on mitigating vicarious trauma.
- Opportunity to practice human rights, advocate for systemic changes, and help change the trajectory of clients' lives.

**To Apply:** Send a cover letter indicating interest and resume to [opportunities@justiceatlast.org](mailto:opportunities@justiceatlast.org)  
Applications will be considered on a rolling basis.

*We strongly encourage individuals from traditionally underrepresented communities to apply. Justice At Last is an Equal Opportunity Employer committed to diversity and encourages survivors of human trafficking to apply for all employment opportunities. Justice At Last does not discriminate based on race, color, religious creed, sex, gender, gender expression, gender identity, age, national origin, ancestry, disability, marital status, sexual orientation, military status, prior contact with the criminal justice system, or any other basis prohibited by law. For this position, the candidate must not have been a client of Justice At Last within the last 2 years.*